

Hastings Public Library Board of Trustees
Final Minutes
Date: February 3, 2025 - 4:30PM
Location: Hastings Public Library, 227 E. State St., Hastings, MI 49058
Michigan Room

1. CALL TO ORDER

The Meeting was called to order by Kelli Newberry at 4:32 p.m.

- Board members present: Jane Cybulski, Cloe Oliver, Kelli Newberry, Rebecca Lectka, Sam Cale, Norm Barlow, Carol Dwyer, Ann Devroy, Ellyn Main and observing member Brooklyn Strickland.
- Also present was David Edelman and Carol Dawe.

2. AGENDA: Approved.

3. MINUTES: Rebecca Lectka motioned to approve the amended January 6, 2025, minutes (spelling of Cloe under item 7), seconded by Sam Cale. Motion approved.

4. INTRODUCTION OF NEW BOARD MEMEBERS AND ASSIGNMENTS:

a. Ann Devroy - Hastings City

b. Ellyn Main – Hastings Township

c. Update Board Committee Assignments

1. Added Ann Devroy to the Budget and Finance Committee

2. Added Ellyn Main and Brooklyn Strickland to the Building & Grounds Committee

3. Added to the Rebecca Lectka to the Personnel Committee

4. Added Rebecca Lectka to the Marketing Committee and removed her from the policy committee.

d. Board Member Conflict of Interest Forms

5. FINANCIALS:

- a. December 2024 Invoices and Budget Report: Cloe Oliver motioned to approve the financials, seconded by Carol Dwyer. Motion approved.

6. LIBRARY DIRECTOR REPORTS:

- a. January 2025
- b. 2024 Annual Report
- c. 2024 Donation and Volunteer Recap

7. COMMITTEES

- a. Budget and Finance -

- b. Building and Grounds -
- c. Personnel -
- d. Policy- Updates to Personnel Policy for new earned sick time legislation, with other tweak and corrections
 - 1. Version 1 (major edits on pages 16-20, 24-25, 37)
 - 2. Version 2 – Includes Sick Time for Vet Visits:
- e. Marketing-

8. NEW BUSINESS

- a. Consider approving the updated Personnel Policy (version 1 or 2):
 - 1. Carol Dwyer motioned to approve version 2, seconded by Sam Cale. Motioned approved.
- b. Window Update
 - 1. 1/6/25 Attorney Letter Seeking Details on BCG Proposal
 - 2. 1/14/25 BCG Response
- c. Strategic Planning Overview and Board Focus Group with Carol Dawe

9. NEXT MEETING DATE

- Next board meeting on Monday, March 3, 2025, at 4:30 p.m.

10.ADJOURNMENT: Meeting was adjourned at 6:02 p.m.